**14 Ideas and Activities to Bring Your Live Virtual Presentations To Life**

**Set-up (files to upload)**

* Show Welcome Slide as PowerPoint
* Have blank A4 Paper

| Actual Time | 4 Min-Blocks | Duration | Topic/Content | Type of Participation | Materials Needed |
| --- | --- | --- | --- | --- | --- |
|  |  |  | Have Welcome Slide Showing |  |  |
| 1600 | 4 | 4 | Create handout with paper – 8 Rectangles.Label first ‘What I Want’ and learners complete.Share in Chat | PhysicalHandoutChat | Paper |
|  | 4 | 8 | Mindmap – WebinarWhat One Question do you have**Handout – Add ‘Openings’** | WhiteboardWhiteboardHandoutEmoticon |  |
|  | 4 | 12 | Debrief Openings while **note making**10%, Connect to content, Involve learners |  |  |
| 1612 | 4 | 16 | Offer 2 more openings:WIIFM – How will this help meAndBreaker**Add to Opening notes** | Discussion |  |
|  | 4 | 20 | **Add Priming to Handout**How did we get started?Show 34% and ask what it means - ChatWhat’s the purpose of Pre-communication and Priming? | WhiteboardChatChat |  |
|  | 4 | 24 | Ideas of what can be used:Discuss each idea from slide**Complete notes** | Discussion |  |
| 1624 | 4 | 28 | **Add Interaction To Handout**What methods of Interaction Have Been Used During This Training?Bring out:* Chat
* Whiteboard
* Handout
* Emoticon
 | HandoutWhiteboard |  |
|  | 4 | 32 | Share other Interactive Slide Ideas* Pro’s and Cons
* Label components or circuit diagrams etc
* Voting with Arrow
 |  |  |
|  | 4 | 36 | **Add 4-Minutes Title to Handout**What do you already know about the 4-minutes Rule?*Also ask, how much of this did I teach and link back to priming*Share 4-Mintues TemplateSay that you will add a blank and completed template to the website. | HandoutWhiteboardPresentation |  |
| 1636 | 4 | 40 | Ctd |  |  |
|  | 4 | 44 | **Add Close Title to Handout**Purpose of a close:Learners to take bring things together and select what they will take forward.Examples* Best Idea from Today (simple idea)
* One thing I knew, One thing I Learned
* **Fact, AhHa, Action (use this as the example)**
* Start, Stop, Continue
 |  |  |
|  | 4 | 48 | Ctd |  |  |
| 1648 | 4 | 52 | **Add Handouts Title to Handout**How has it felt making notes during today’s training?Examples | ChatPresent |  |
|  | 4 | 56 | **Add Slide Design to Handout**What did you notice about today’s slides?Show video – Task ‘What make you think Hmmm?’Share Hmmmm in chatI’ll add video to website | WhiteboardChat |  |
| 1656 | 4 | 60 | CloseUsing your handout/notes highlight or circle the first new thing that you’ll do for your very next TechTalk (or virtual presentation).Share via webcam the completed handoutOr Share on Whiteboard Action Point |  |  |